

**STEERING COMMITTEE OF PAN FLU ETHICS TASK FORCE**  
**WEDNESDAY, JANUARY 21, 2009**  
**SC HOSPITAL ASSN**

**Present:** Drs. Robert Ball, Phil Schneider, Rick Foster, Linda Bell, Tom Fabian, Jerry Gibson, Covia Stanley, and Hal Gabel  
Matt Penn, Donna Culbreath, Phyllis Beasley, Jane Richter, Max Learner, Michelle Myer, Lynne Appleton

The Steering Committee met directly after the full Ethics Task Force.  
No written agenda for today's meeting.

**General Discussion:**

Considerable discussion centered around the draft ethical guidelines white paper that was presented at the beginning of today's Task Force meeting. Several key points evolved from the discussion:

- Length of document
- Who is the document being written for ? What is the target audience ?
- What format should the workgroups be using in drafting their sections to ensure consistency ?
- SOFA score - should it be included in the document ? Should it be mentioned or explained ?
- Mention Ontario tool
- Should clinical guidelines be part of the white paper or a subset ?
- Should we draft two documents so that the clinical guidelines are a separate document ? If so, both documents need to be developed at the same time
- Guidelines should be statewide

**Summary:**

The Public Health Practices (Jane Richter) workgroup volunteered to collect the subgroups' working papers and put it all in one draft document for the Committee to determine if it is a usable format for the other workgroups.

Consensus of the committee was that two documents would be developed. Donna will send out an email to all workgroup coordinators to collect the most recent

draft working papers. These should not be made available to the general public. Max and Phyllis will then try to organize them into the two documents for the Steering Committee to review,

Max, Phyllis, Jim and Donna will start planning the public forums to be held in April.

Lynne Appleton brought to the attention of the group, an excellent resource entitled, "Community Pan Flu Checklist". Donna was asked to send the URL/PDF file to all the Steering Committee members, along with the January minutes.

Meeting adjourned.

Respectfully submitted:

Donna Culbreath  
Staff Assistant  
1-27-09

**Next meeting:**

Wednesday, February 18, 2009, 10:00 - 3:00, SC Hospital Assn